

CRANDON LAKES Beach/Pavilion/Facility Use Form

The Board of Directors encourages the use of our beautiful facilities including our beaches, ballfield, and the Pavilion for parties and functions. The following rules and requirements have been established to ensure both the safe and pleasant use of these facilities and also to take into consideration the needs of the entire community. Formal Lake Events will take precedence over use requests.

1 Requirements for Requesting Use

- Call office (973-948-0059) or come in to obtain this form.
- The Facility Use Form, available in the office MUST be filled out for date to be held. Verbal requests are not guaranteed. The form is also available on the Lakes website.
- Resident requesting use MUST be a member in good standing. All dues and assessments must be paid in full at time of the request and at the time of the event.
- A \$100.00 cash deposit is required and will be returned upon inspection and satisfactory compliance of rules.
- READ and SIGN Rules and Use form on back – Resident will receive copy.
- Notify of cancellation as far in advance as possible. Others may be waiting for time slots.
- No Pets are allowed at an event.
- Pavilion use request will be accepted for events beginning May 1st. Requests can only be made in advance of 90 days.

2 Information We Will Require:

- Name of CLCC Resident _____
- Address: _____ Phone #: _____
- Date of Event _____ Start Time _____ End Time _____
- Type of Event _____
- Number of people attending: _____ # of swimmers _____ if over 50 an extra life guard will be needed at Pavilion at the users expense.
- Beach in use: East ___ West ___ If pavilion is needed, will you need use of the grill spot: _____?
- Person in Charge of event: _____
- Signature of Property Owner.

- Proof of Liability Insurance

Obtain a Certificate of Insurance from your Homeowner's company naming Crandon Lakes Country Club as "Additional Insured" for a minimum of \$300,000.00 for the day of the party/ event. They must also issue an endorsement to your policy making this change. If they won't do this or if the cost is too great, then you may purchase a one day event policy available on

line at several different websites. Examples of these are: www.theeventhelper.com/
www.prosightspecialty.com/ www.markelinsurance.com/Event-Insurance/

3 Approval

Beach Coordinator Approval _____

DATE of Application: _____ Read

and signed back of this form. A copy was given to the resident.

4 Rules and Requirements:

- \$100.00 Cash Deposit
- Plastic glasses are suggested for beverages in the pavilion area.
- GARBAGE: CARRY-IN/CARRY-OUT
- Limited Parking at Pavilion.
- Do NOT drive on the grass or beach area.
- Do NOT block emergency lane.
- NO FIRES, FIREWORKS or FIRE PITS only approved grills elevated at least 12 inches in designated area.
- Extinguish and remove all grills.
- NO use of tacks or staple guns.
- Noise ordinance is set at 10pm by the town, no loud music or voices after this time as sound travels over the water.
- Turn out all lights when leaving.
- Pavilion closes at 11pm.

5 Requirement Checklist for return of deposit

- Inspection of Pavilion for proper clean up.
 - All garbage removed
 - No broken glass, plastic containers are suggested but not required.
 - Tables returned to original positions (2 rows of 5).
 - All decorations removed.
 - Floor swept.
 - **Clean & sanitize tables**

Resident Signature: _____